

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, December 18, 2024**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, December 18, 2024 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Michael D. Utevsky, Deputy Mayor Lisa Davidson, Trustees Daniel W. White, Judith C. Ogden and Trustee Jeffrey D. Fischer. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Village Treasurer, Patricia Mulderig; Building Inspector, Robert O’Shea and Police Chief, Charles M. Lohmann. Not in attendance Village Counsel and Dir. of Highway Operations, Frank Prinzevalli.

Pledge of Allegiance

Mayor-Michael D. Utevsky:

- It was, upon motion by Trustee Fischer, second by Deputy Mayor Davidson and unanimously adopted:
RESOLUTION #131-24
Minutes of November 20, 2024, 7 PM meeting of the Board of Trustees.
RESOLVED, to adopt the minutes of the above meeting as presented.

- It was, upon motion by Deputy Mayor Davidson, second by Trustee White and unanimously adopted:
RESOLUTION #132-24
Minutes of December 4, 2024, 7 PM meeting of the Board of Trustees.
RESOLVED, to adopt the minutes of the above meeting as presented.

- Mayor Utevsky announced that the public hearing on the village’s 2025/2026 will be held on January 15, 2025 at 7 PM. Copies of the tentative budget will be available no less than 5 days prior.

- It was, upon motion by Trustee Fischer, second by Trustee White and unanimously adopted:
RESOLUTION #133-24
WHEREAS, Perillo Hill, LLP has resigned as Village Counsel, and
WHEREAS, the village wishes to engaged Egan & Golden, LLP as Village Counsel, and
WHEREAS, an Article 78 petition, Index No. 609399/2024, was served upon the village on April 22, 2024,
BE IT RESOLVED, to authorize and direct Mayor Utevsky to execute the agreement with Egan & Golden, LLP and to sign the Consent to Change Counsel in the above referenced matter and to accept resignation of Perillo Hill, LLP. This resolution is effective retroactively to December 11, 2024.
 - Trustee Ogden recused herself from dialog, discussion, deliberations and voting on the issue below.

- It was, upon motion by Trustee Fischer, second by Trustee White and adopted (4-0-1):
RESOLUTION #134-24
RESOLVED, to authorize and direct Mayor Utevsky to sign, in his official capacity, the proposal to provide transportation engineering service submitted by VHB, dated December 4, 2024, Ref. No. 87860.24, in the estimated amount of \$6,000.00 chargeable to the T&A held in the name of the Nissequogue Farm, LLC.
BE IT FURTHER RESOLVED, to hold in abeyance the performance of the study which commencement is subject for further discussion and direction of the Board of Trustees. Trustee Ogden taking no part in the deliberations of this vote nor any dialogue regarding this resolution.

Financials – Patricia A. Mulderig, Village Treasurer:

- It was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted:
RESOLUTION #135-24
RESOLVED, to adopt Abstracts Batch #118-123, 126, 129, 131, 132, 135, 137, 138 in the total amount of \$295,167.56 be paid from the General Fund.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted:
RESOLUTION #136-24
RESOLVED, to adopt Abstract Batch #136 in the total amount of \$412.50 be paid from the Trust & Agency Fund.
- It was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted:
RESOLUTION #137-24
RESOLVED, the village treasurer is authorized and directed to make budget modifications to the 2024/2025 budget totaling \$506,695.22 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR
 2024/2025 BUDGET MODIFICATIONS
 12/18/2024

	BUDGET FY/E	BUDGET ADJUSTMENT	MODIFIED BUDGET
	02/28/2025		02/28/2025
AA1950.400	TAXES & ASESMENTS	0.00	30.00
AA3120.210	POLICE EQUIP, RADIOS ETC	3,400.00	600.00
AA5112.200	PERMANENT IMPROVEMENTS	286,312.53	3,757.30
AA5110.110	STREET MAINTENANCE - OVERTIME	6,000.00	1,000.00
AA5110.224	STREET MAINTENANCE ROAD REPAIR	7,000.00	(1,000.00)
AA5142.430	STORM EMERGENCY EXPENSES	158,900.00	17,801.00
AA8000.000	APPROPRIATED SURPLUS	19,100.00	(17,801.00)
AA1990.000	CONTINGENCY	25,982.69	(4,387.30)
		<u>506,695.22</u>	<u>0.00</u>
			<u>506,695.22</u>

- It was, upon motion by Trustee Fischer, second by Trustee Ogden and unanimously adopted:
RESOLUTION #138-24
RESOLVED, the village treasurer is authorized and directed to transfer \$4,350.00 from the ARPA TD Money Market to the General Fund for the Spectrum Computer upgrade.
- It was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #139-24
RESOLVED, the village treasurer is authorized and directed to transfer \$3,671.78 from the ARPA TD Money Market to the general fund for the Police Department equipment purchase.
- It was, upon motion by Trustee White, second by Trustee Fischer and unanimously adopted:
RESOLUTION #140-24
WHEREAS, the Village has a balance of eligible funds from the Federal government associated with the ARPA (American Rescue Plan Act) Coronavirus Local Fiscal Recovery Fund, and
WHEREAS, on August 18, 2021 the Trustees designated Village Treasurer, Patricia Mulderig as the Point of Contact and Authorized Representative for Reporting,
THEREFORE, BE IT RESOLVED, the Board of Trustees authorizes and directs the use of the balance of those funds to be appropriated as follows:

Police AR-15 – quantity of (1) one to be purchased	\$ 4,200.00
Police Taser	\$ 4,500.00
Police Radio	\$ 8,700.00
Harris Spectrum	<u>\$ 3,000.00</u>
	\$20,400.00

If any of the forgoing items cannot be precured within the required time limits, as an alternate an additional AR -15 would be purchased in lieu of the items that was unobtainable.

- It was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted:
RESOLUTION #141-24
RESOLVED, the village treasurer is authorized and directed in her discretion and judgement to transfer village funds in the amount up to but not exceeding \$200,000.00 from the account where they currently reside at the First National Bank of Long Island to the villages operating account maintained at TD Bank.
- It was, upon motion by Trustee Fischer, second by Trustee White and unanimously adopted:
RESOLUTION #142-24
RESOLVED, to authorize and direct the village treasurer to release bonds being held in conjunction with building department permit. Permit #2127 in the amount of \$250.00, Doulgas A. Dalhgard, 34 Harbor Hill Rd. has been deemed complete by Robert O’Shea, Building Inspector, who approves and recommends the release of the funds.
- It was, upon motion by Trustee Fischer, second by Trustee White and unanimously adopted:
RESOLUTION #143-24
RESOLVED, to authorize and direct the village treasurer to refund the taxes as per the successful grievances in the amount of \$1,032.60 as noted:

42	2400	1	1	25.7	Mark Closson& Elizabeth Mansdorf	24 Emmel Way, SB	22-Nov-24	19-Nov-24	10925	9570	(1,055)	232.63	
43	16200	3	3	1.3	Laurel Van Vechten	7 Brackenwood Path SJ	22-Nov-24	19-Nov-24	11875	10005	(1,870)	412.34	
44	39300	7	1	6	John & Julie Wolf	24 Branglebrink Rd., SJ	22-Nov-24	19-Nov-24	11328	10440	(888)	195.80	
45	39900	7	1	12.3	Charles & Nancy Kasten	3 Meadow Gate W, SJ	22-Nov-24	19-Nov-24	13050	12180	(870)	191.84	
											ASSESSMENT ADJUSTMENTS - DECEMBER 18, 2024	(4,683)	1,032.60

Highway Department – Judith C. Ogden, Highway Commissioner:

- Discussion regarding potential grant funds. No action taken.

Building Department – Robert O’Shea, Building Inspector:

- Violations and stop work orders issued.

Police Department – Charles M. Lohmann, Police Chief:

- Avalon Park pedestrian underpass almost complete.

Public Comment

- Steve Yazulla, 8 Nadia Court, expressed concerns regarding tree health and invasive vines.
- There being no other matters to be brought before the Board; it was, upon motion by Trustee Fischer, second by Deputy Mayor Davidson and unanimously adopted, to adjourn the meeting at 8:23 PM.

Respectfully Submitted,

Margaret O’Keefe
Village Administrator/Clerk